## **Mandatory Dematerialization For Transfer Of Securities**

Dear Shareholders,

With reference to BSE Circular No. List/Comp/15/2018-19 Dated 05/07/2018 regarding amendment to Regulation 40 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 with respect to mandatory dematerialization for transfer of securities.

The Securities and Exchange Board of India vide Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 Dated 20/04/2018 has mandated submission of Permanent Account Number (PAN) and bank account details of all securities holders holding securities in physical form. Further, SEBI has given a notification on 08/06/2018 stating that physical transfer of shares will be allowed until 04/12/2018 vide Circular No. SEBI/LAD/NRO/GN/2018/24.

In order to implement the aforementioned Amendments in the Regulation and as advised by SEBI, your company are hereby carrying out the following actions:

- 1. To take special efforts through RTA to send letter under Registered/Speed post to the holders of physical certificates appraising them about the amendment and sensitise them about the impact of the regulation on the transfer of shares held by them in physical form w.e.f 05/12/2018.
- 2. RTA may also be advised to send two reminders, preferably at a gap of 30 days, to such shareholders who continue to hold their shares in physical form, advising them to get the same dematerialized.

Thus, with effect from 5th December, 2018 no transfer of securities held in physical form, per se, would be possible.

It is, therefore recommended that all shareholder holding physical share certificate should initiate the process of getting their share certificate dematerialised.

The process to be adopted for dematerialisation is available at the following links.

- \* NSDL
- \* CDSL

This communication is issued for placement on the website of the Company in compliance with the applicable <u>BSE circular</u>.